



SWBA BID: Minutes of Board Meeting – 29 August 2019 (Venue: White Light)

1. Apologies

Present: Directors - John Simpson (White Light), Nick Golson (Deen City Farm), Nick Stefka (Box Office Supplies) and Lee Anderson (GreenLight Electrical)

Estate Coordinator - Claire Morris

Apologies: Directors: John D'Aprano (DS Systems), and Ian Docksey (Trinitarian Bible Society)

Key Action Points Agreed:

- to finalise the Baseline and Operating Agreements with Merton Council as soon as possible
- to continue to work with the Council on appropriate safety improvements to Jubilee Way
- to raise with the Council the need for width restriction notices for Windsor Avenue
- to develop a waymarking strategy for the BID area
- to take forward ideas for greening various parts of the BID area

2. Matters arising from last BID Board meeting (2 May 2019)

All outstanding matters were covered by the agenda.

3. Draft Baseline and Operating Agreements with Merton Council – Progress Report

Merton Council's legal services had now prepared further revised versions of the draft Agreements setting out the specific services for which the Council was responsible. These needed to be checked to ensure that they were now acceptable in which case they could be signed.

4. BID Proposals – Progress on Delivery Plan

A paper summarising progress to date on the individual projects set out in the BID Proposal document was tabled. Key points were as follows:

- TfL's public consultation on a pedestrian crossing at Jubilee Way had received strong support and would therefore be introduced. The BID had been advised that the aim was for this work to be carried out in autumn 2019;
- the Council's draft proposals for changes to the existing parking arrangements along Jubilee Way had been sent to BID businesses in June for information and to provide them with an opportunity to make any views known to the BID Board in advance of the Council publishing them. It was noted that there had been no response from businesses and the Council would therefore now be publicly consulting on them. Timing for this was as yet unclear but businesses would be advised once this was known to enable them to respond if they wished to do so;

- the new 20mph speed limit had now come into effect on the main roads within the BID area;
- there was particular concern about the number of large vehicles which attempted to enter or exit the estate at Windsor Avenue where there was a width restriction. It was agreed that warning notices were needed to prevent problems continuing to arise with damage to pavements and walls, as well as to improve pedestrian safety. The Council would therefore be asked to take appropriate action to address this;
- the broadband link for the new CCTV system was due to be installed shortly and the six new cameras set up;
- Jonathan Docksey of DesignJD would be attending the following week's BID members' meeting to discuss ideas for improving the existing signage and wayfinding arrangements around the estate. It was agreed that this would provide a useful opportunity to canvas views from those businesses attending the meeting about what might be appropriate and workable to decide how to take this forward;
- there was discussion of potential environmental projects to make the BID area greener. In particular it was considered that the areas adjacent to the tramlink on Deer Park Road and the grass banks on either side of the subway tunnel would benefit from some small scale greening projects. However, it was proving difficult to identify the owner of this land and further enquiries were being made. It was noted that this particular area would be affected if a decision was taken by TfL to extend the tramlink from Sutton to South Wimbledon along the Morden Road. Any projects undertaken here would therefore need to bear this in mind. It was also proposed to investigate the planting of trees in certain areas of the estate and to improve the pathway between Jubilee Way and Merantun Way in consultation with specialists to establish what might be done and at what cost;
- the arrangements for subsidising the cost of places on first aid and fire warden training courses would be continued for the time being. Details of the September courses available had recently been publicised;
- work was ongoing to list all BID member businesses on the SWBA website directory.

5. Financial Matters

It was noted that Merton Council had yet to issue levy invoices for the current BID year (Year 3) which began on 1 July but that these were expected to be sent out imminently. The majority of the anticipated levy for Years 1 and 2 had been collected and the Council continued to take appropriate measures to recover outstanding payments.

6. Any Other Business

There was no other business.

7. Date/Venue for next meetings:

SWBA Members' meeting - 12.30pm, 5 September 2019 (Venue: BizSpace)
SWBA Directors' meeting – 12.30pm, 3 October 2019 (Venue: TBC)

